

IN THE COURT OF COMMON PLEAS, ASHLAND COUNTY, OHIO
JUVENILE DIVISION

STATE OF OHIO, : Case No. _____
 :
 Plaintiff, :
 vs. :
 _____, :
 Defendant. : **PRAECIPE FOR SUBPOENA**

To the Clerk of Court:

Please issue the attached subpoena(s) to the following individual(s) for the hearing scheduled in this case on _____ at _____.

Name and Address of Witness(es):

Signature: _____

Name: _____

Address: _____

Telephone No. _____

Email: _____

Counsel for: _____

Supreme Court #: _____

IN THE COURT OF COMMON PLEAS, ASHLAND COUNTY, OHIO
JUVENILE DIVISION

STATE OF OHIO, : Case No.
 :
 Plaintiff :
 vs. : **PERSONAL SERVICE REQUESTED**
 : Subpoena Duces Tecum
 Defendant : Subpoena

State of Ohio :
 : ss.
County of Ashland :

To: _____
(List Name and Address of Person to Serve the Subpoena)

You are commanded to subpoena the below-named person by serving a copy of this subpoena upon that person by personal service, and making due return of that service below.

To: _____
(List Name and Address of the Witness)

You are commanded to appear before the Ashland County Court of Common Pleas, Juvenile Division, 142 West Second Street, Ashland, Ohio 44805 on _____ at _____ to testify as a witness in the above-identified case, at the request of: _____ Telephone No. _____.

Further, you are commanded to bring the following items with you to the hearing:

You are required to appear in person at 142 W. Second Street, Ashland, Ohio 44805 to testify.

If the person being subpoenaed resides outside of Ashland County, Ohio, the witness fee for one day attendance and for mileage in the amount of \$ _____ is being tendered with this subpoena.

FAILURE TO APPEAR AND TESTIFY MAY RESULT IN YOUR BEING HELD IN CONTEMPT OF COURT.

Karen DeSanto Kellogg, Judge and Ex Officio
Clerk of Court

By: _____
Deputy Clerk

RETURN OF SERVICE

I received this writ on _____ (date) at _____ (time), and on _____ (date and time) at _____ (location where served), I served the same on the above-named person by personal service.

FEES:
Service: \$ _____
Mileage: \$ _____
Total: \$ _____

By: _____
Title: _____